

INSPECTION & ASSESSMENT

Trader, RMCD & SIAT Members



Features

- Submit Appointment for Inspection
- Approve Appointment
- Associate SIAT Member List
- Associate/View Inspection Instructions
- Assign Inspection Request
- Accept Inspection Request & Create/View Inspection Report
- Inspection Approval
- Assessment
- Completed Assessment Request

Submit Appointment for Inspection

Trader



When Declaration status show **WAITING FOR OGA APPROVAL**, inspection has been created, followed by assessment later.

☰ DECLARATION STATUS ☰ ☐

Declaration Number	DEC-IMP-B18-06-2019-000037	Time elapsed since Declaration was created	0 Days 0 Hours 4 Minutes 37 seconds
Temp. Declaration No.	DEC-TMP-B18-06-2019-000066	Status	WAITING FOR OGA APPROVAL

Document Review	Created	Submitted	Approved	Returned for Correction	Requested for More Documents
Inspection	Created	Assigned to Inspector	Report Created	Completed	Re-Opened
Assessment	Assessment Required	Open for Assessment	Assessment Completed	Referred for Clarification	Declaration - Confiscated
Goods Release	Partially Released	Fully Released			
Compound	Approved	Compound Offered	Compound Served	Bill Issued	Compound Closed

● Mustard colored boxes indicate the current status of respective declaration process.

Trader need to set appointment first.

Go to **RESOURCE PLANNING** menu → click on **Appointments** submenu.

» XML UPLOAD » LICENSE RMCD » PERMIT/QUOTA » ADMIN » **TRADE FACILITATION** » **RESOURCE PLANNING** » REGISTRATION » LEGAL AFFAIRS » REVENUE

CUSTOMS DECLARATION

Appointments

Declaration Type: * SELECT THE VALUE
Sub Type: * SELECT THE VALUE
Transaction Type: * SELECT THE VALUE
Temp. Declaration No. [] [New]

DECLARATION LIST

	Temp Declaration No.	Declaration Number	Tracking No.	Declaration Type	Date	Submitted Date	Consignee / Consignor	Status	View Status	View / Edit
<input type="checkbox"/>	DEC-TMP-B18-06-2019-000066	DEC-IMP-B18-06-2019-000037	190600003237	IMPORT BILL	20-06-2019	20-06-2019	TRADE WHEEL SDN.BHD.	WAITING FOR OGA APPROVAL	View Status	

APPOINTMENT LIST appear, click '+' to add new records.

APPOINTMENTS LIST										
No.	Appointment No.	Reference No.	Importer/Exporter Name	Submitted Date	Appointment Date and time	Inspection Location	Customs Station	Status	View / Edit	
1	REP-AN-B18-06-2019-000013	DEC-IMP-B18-06-2019-000036	TRADE WHEEL SDN.BHD.	20-06-2019	20-06-2019 16:43:00	Port	B18 - PELABUHAN BARAT, SELANGOR	Approved		

  Page 1 Of 1 Total 1 Item(s) Items per list 10 ▼

APPOINTMENT DETAILS appear with NEW status. Fill in all mandatory field and then click “Create” button.

APPOINTMENT DETAILS **STATUS : NEW**

Appointment No.		Created Date	* 20-06-2019 
Reference No.	* DEC-IMP-B18-06-2019-000037 	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT, SELANGOR		
Inspection Location	* PORT  	Appointment Type	* NORMAL 
Remarks	<input type="text"/>		

SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"

Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN	Select Date and Time for Appointment	<input type="text"/>   
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Create 

APPOINTMENT DETAILS status changed to **CREATED**. Trader need to select date and time for appointment, before submit the appointment details by clicking at “**Submit**” button.

APPOINTMENT DETAILS		STATUS : CREATED	
Appointment No.	REP-AN-B18-06-2019-000014	Created Date	* 20-06-2019 
Reference No.	* DEC-IMP-B18-06-2019-000037	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT, SELANGOR		
Inspection Location	* PORT  	Appointment Type	* NORMAL 
Remarks	<div style="border: 1px solid #ccc; height: 40px;"></div>		
SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"			
Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN	Select Date and Time for Appointment	* 20-06-2019  12  05 
Save Submit Back			

APPOINTMENT DETAILS status changed to SUBMITTED.

APPOINTMENT DETAILS		STATUS : SUBMITTED	
Appointment No.	REP-AN-B18-06-2019-000014	Created Date	* 20-06-2019
Reference No.	* DEC-IMP-B18-06-2019-000037	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT, SELANGOR		
Inspection Location	* PORT	Appointment Type	* NORMAL
Remarks	<div style="border: 1px solid #ccc; height: 40px;"></div>		
SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"			
Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN	Select Date and Time for Appointment	* 20-06-2019 12 05
Back			

Approve Appointment

Inspector Supervisor



Login as **Inspector Supervisor (RMCD)**. Go to inbox “**Submitted Appointments**” by clicking at the numbers appears.



The screenshot displays the uCustoms dashboard for an Inspector Supervisor. The header includes the uCustoms logo and the Royal Malaysian Customs Department name. The user's profile information is shown as: Login Id : myacr028@customs.gov.my, Customs Station : B18 - PELABUHAN BARAT, SELANGOR, and User Profile : Inspector Supervisor. The main navigation bar contains links for SHIP / CARGO, TRADE FACILITATION, RESOURCE PLANNING, and REVENUE. The dashboard features a notification modules list on the left and a central area with four notification cards. The 'Submitted Appointments' card is highlighted with a red box and shows a count of 1. The other cards are: Inspection Requests Created from Admissibility (22), Submitted Inspection Reports (22), and Inspection Request Created by RMS (1).

Notification Module	Count
Submitted Appointments	1
Inspection Requests Created from Admissibility	22
Submitted Inspection Reports	22
Inspection Request Created by RMS	1

Click on the **Reference link** of the submitted appointment.

INBOX				
From	Subject	Received Date		Reference
TRADE WHEEL SDN.BHD.	Appointment REP-AN-B18-06-2019-000014 has been Submitted.	20-06-2019 11:59:59		REP-AN-B18-06-2019-000014

Page 1 Of 1 Total 1 Item(s) Items per list 10 ▼

APPOINTMENT DETAILS appear with **SUBMITTED** status. Inspector Supervisor can either Approve or Return for Correction. In this case, click “**Approve**” button.

APPOINTMENT DETAILS		STATUS : SUBMITTED	
Appointment No.	REP-AN-B18-06-2019-000014	Created Date	* 20-06-2019 
Reference No.	* DEC-IMP-B18-06-2019-000037	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT, SELANGOR		
Inspection Location	* PORT 	Appointment Type	* NORMAL 
Remarks	<div style="border: 1px solid #ccc; height: 40px;"></div>		
SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"			
Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN	Select Date and Time for Appointment	* 20-06-2019  12  05 
<div style="display: flex; justify-content: center; gap: 10px;">Approve Return for Correction Back</div>			

APPOINTMENT DETAILS status changed to APPROVED.

APPOINTMENT DETAILS		STATUS : APPROVED	
Appointment No.	REP-AN-B18-06-2019-000014	Created Date	* 20-06-2019
Reference No.	* DEC-IMP-B18-06-2019-000037	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT, SELANGOR	Appointment Type	* NORMAL
Inspection Location	* PORT 		
Remarks	<div style="border: 1px solid #ccc; height: 40px;"></div>		
SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"			
Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN	Select Date and Time for Appointment	* 20-06-2019 12 05
Print Back			

Associate SIAT Members List

Inspector Supervisor



Go to **TRADE FACILITATION** menu → **Inspection/Sample** → click on **Inspection Request** submenu.

uCustoms
Royal Malaysian Customs Department

Login Id : myacr028@customs.gov.my
Customs Station : B18 - PELABUHAN BARAT, SELANGOR
User Profile : Inspector Supervisor

» SHIP / CARGO » **TRADE FACILITATION** » RESOURCE PLANNING » REVENUE

APPOINTMENT DETAILS Import/Export/Transit STATUS : **APPROVED**

Appointment No.	Inspection/Sample ▶	Inspection Request	Created Date	* 20-06-2019
Reference No.	* DEC-IMP-B18	Cargo Risk Indicator	Importer/Exporter Name	* TRADE WHEEL SDN.BHD.
Customs Station	* B18 - PELABUHAN BARAT	Inspection Report		
Inspection Location	* PORT	Sample Request	Appointment Type	* NORMAL
Remarks	<div style="border: 1px solid #ccc; height: 100px;"></div>			

SELECT DATE AND TIME FOR APPOINTMENT AT "PORT"

Port Name	* MYPKG-B18-S-PORT KLANG (PELABUHAN)	Select Date and Time for Appointment	* 20-06-2019	12	05
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Print Back

INSPECTION REQUEST LIST appear. Go to “View/Edit”.

INSPECTION REQUEST LIST										
No.	Inspection Request No.	Request Date/Time	Reference Type	Reference No.	Organization Name	Request Source	Appointment Date and Time	Status	View / Edit	
1	INS-REQ-B18-06-2019-000021	20-06-2019 11:53:57	Declaration	DEC-IMP-B18-06-2019-000037	TRADE WHEEL SDN.BHD.	Admissibility	20-06-2019 12:05:00	Created		

The **INSPECTION REQUEST INFORMATION** form refreshes with **CREATED** status and **SIAT Members List** section displayed. Click associate button  to associate SIAT members.

INSPECTION REQUEST INFORMATION STATUS : **CREATED**

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		

Reason for Inspection
Request Created Due to Admissibility

Remarks
Admissibility Inspection



SIAT MEMBERS LIST

NO RECORDS AVAILABLE



Choose related profile needed for inspection, which is inspector from **RMCD, FSQD** and **MAQIS**.
Click  to save the selection and click  to navigate back to the **INSPECTION REQUEST INFORMATION**.

Member Name	<input type="checkbox"/>	No.	Member Name	Login ID	Organization Name	Department/Division/Branch/Unit	Customs Station	User Profile	Task Ass
<input type="text"/>	<input checked="" type="checkbox"/>	1	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	Food Safety and Quality Division	PELABUHAN BARAT, SELANGOR	OGA Inspector	0
<input type="text"/>	<input checked="" type="checkbox"/>	2	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	MAQIS HQ PUTRAJAYA	PELABUHAN BARAT, SELANGOR	OGA Inspector	0
<input type="text"/>	<input checked="" type="checkbox"/>	3	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspections Dept	PELABUHAN BARAT, SELANGOR	Inspector	0
<input type="text"/>	<input type="checkbox"/>	4	myacr014	myacr014@customs.gov.my	Royal Malaysian Customs Department	Inspections Dept	PELABUHAN BARAT, SELANGOR	Inspector	0
<input type="text"/>	<input type="checkbox"/>	5	myacr026	myacr026@customs.gov.my	Royal Malaysian Customs Department	Inspections Dept	PELABUHAN BARAT, SELANGOR	Inspector	0
<input type="text"/>	<input type="checkbox"/>	6	myacr027	myacr027@customs.gov.my	Royal Malaysian Customs Department	Inspections Dept	PELABUHAN BARAT, SELANGOR	Inspector	0

The selected SIAT Member Name is displayed in the **SIAT Members List** section as shown.

SIAT MEMBERS LIST											
<input type="checkbox"/>	No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Action	Remarks	Status	Report	History Details
<input type="checkbox"/>	1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View
<input type="checkbox"/>	2	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	OGA Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View
<input type="checkbox"/>	3	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	OGA Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View






 Page Of 1 Total 3 Item(s)
 

Items per list

Associate/View Inspection Instructions

Inspector Supervisor



In INSPECTION REQUEST INFORMATION form, go to link repository  and then click **Associate/View Inspection Instructions**.

INSPECTION REQUEST INFORMATION		STATUS : MODIFIED 	
Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IM
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks	Admissibility Inspection		

- Reference Details
- Declaration Status
- View Consignee/Consignor Details
- Journey Details
- Warehouse Form Information
- CD-GD Comparison
- View Items
- View Transaction History
- Associate/View Inspection Instructions**
- View CBRA's for Inspection

The **INSPECTION REQUEST INSTRUCTION LIST** appears as below. In the **Inspection Request Instruction List**, select the checkbox corresponding to the Inspection Instruction Code and click  to associate the Inspection Request Instructions. The selected **Inspection Instruction Code** is displayed in the **Inspection Request Instruction List** section below. Click  to close the window.

INSPECTION REQUEST INSTRUCTIONS LIST					
<input type="checkbox"/>	No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA
<input type="checkbox"/>	1	IMP01	PHYSICAL INSPECTION FOR NORMAL IMP	RMCD	Royal Malaysian Customs Department
<input type="checkbox"/>	2	FSQMY01	PHYSICAL INSPECTION FOR CONSIGNMENT	CBRA - FSQMY	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH
<input type="checkbox"/>	3	MAQIS01	PHYS INSP FOR CERT OF CONFORMITY	CBRA - MAQIS	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)

    Page Of 1 Total 3 Item(s)    Items per list

Assign Inspection Request

Inspector Supervisor



In the **INSPECTION REQUEST INFORMATION** form, click “**Assign**” button to assign to the selected SIAT members.

SIAT MEMBERS LIST											
<input type="checkbox"/>	No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Action	Remarks	Status	Report	History Details
<input type="checkbox"/>	1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View
<input type="checkbox"/>	2	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	OGA Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View
<input type="checkbox"/>	3	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	OGA Inspector	20-06-2019 12:09:59	Revoke	<input type="text"/>	Created	View	View




« < Page 1 Of 1 Total 3 Item(s) > »

Items per list 5 ▼

Save Assign Back



The **INSPECTION REQUEST INFORMATION** form refreshes with **ASSIGNED** status as shown below.

SIAT MEMBERS LIST											
<input type="checkbox"/>	No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Action	Remarks	Status	Report	History Details
<input type="checkbox"/>	1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:17:41	Revoke	<input type="text"/>	Assigned	View	View
<input type="checkbox"/>	2	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	OGA Inspector	20-06-2019 12:17:42	Revoke	<input type="text"/>	Assigned	View	View
<input type="checkbox"/>	3	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	OGA Inspector	20-06-2019 12:17:42	Revoke	<input type="text"/>	Assigned	View	View

Page Of 1 Total 3 Item(s)

Items per list

[Back](#)

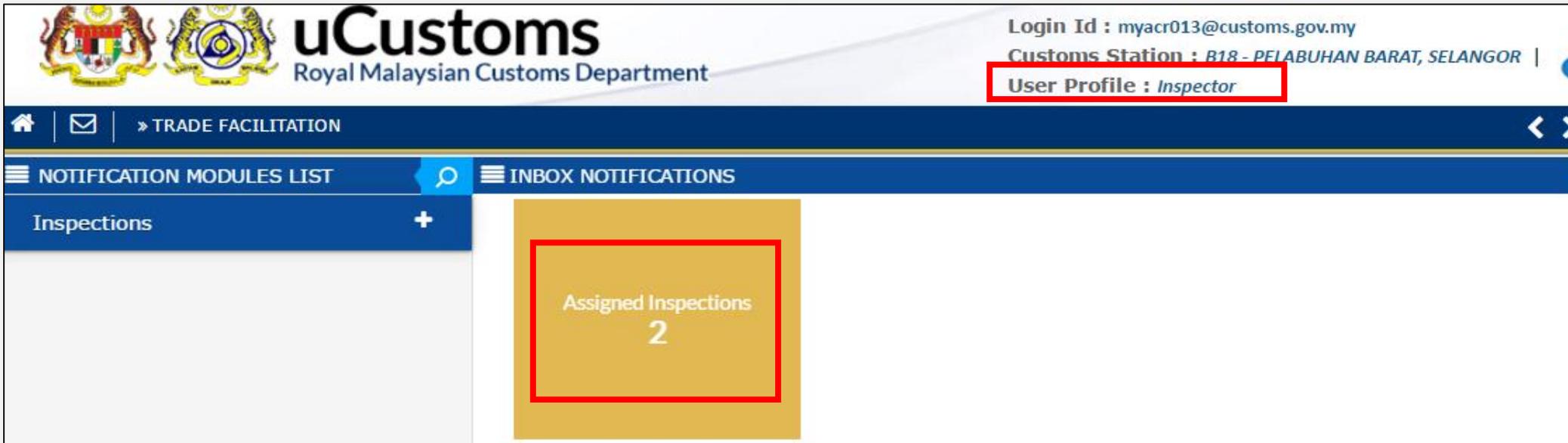
Accept Inspection Request

Create/View Inspection Report

Inspector RMCD, SIAT



Login as **Inspector (RMCD)**. Go to inbox “**Assigned Inspections**” by clicking at the numbers appears.



The screenshot shows the uCustoms interface for a user logged in as an Inspector. The top header includes the uCustoms logo and the text "Royal Malaysian Customs Department". On the right, the user's login details are displayed: "Login Id : myacr013@customs.gov.my", "Customs Station : B18 - PELABUHAN BARAT, SELANGOR", and "User Profile : Inspector". The main navigation bar shows "TRADE FACILITATION" and "INBOX NOTIFICATIONS". A sidebar on the left lists "Inspections" with a plus sign. The main content area displays a notification for "Assigned Inspections" with the number "2".

Click on the **Reference link** of the submitted Inspection Request.

INBOX				
From	Subject	Received Date		Reference
RMCD - Inspections Dept	Inspection request has been assigned	20-06-2019 12:17:42		INS-REQ-B18-06-2019-000021

Page 1 Of 1 Total 1 Item(s) Items per list 10

The **INSPECTION REQUEST INFORMATION** form appears with **ASSIGNED** status. SIAT members reviewed the Inspection Request based on the items in the **Link Repository**.

Once the Inspection Request is viewed by the associated SIAT member, click “**Accept**” button to accept the Inspection Request Information.

INSPECTION REQUEST INFORMATION
STATUS : ASSIGNED

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:17:41		Assigned	View

Page 1 Of 1 Total 1 Item(s)
Items per list 5 ▼

Accept
Reject
Back

The INSPECTION REQUEST INFORMATION form refreshes with IN PROGRESS.

INSPECTION REQUEST INFORMATION
STATUS : IN PROGRESS

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY	Request Medium	* SYSTEM
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:32:53		Accepted	View

Page 1 Of 1 Total 1 Item(s)
Items per list 5

Create/ View Inspection Report
Back

Click at “Create/View Inspection Report” button to start inspect.

INSPECTION REQUEST INFORMATION
STATUS : **IN PROGRESS**

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	myacr013	myacr013@customs.gov.my	Royal Malaysian Customs Department	Inspector	20-06-2019 12:32:53		Accepted	View

« < Page 1 Of **1** Total **1** Item(s) > »
Items per list 5 ▼

Create/ View Inspection Report
Back

The **INSPECTION REPORT** appear with **CREATED** status. Click at **View Instruction Steps** link to do the inspection.

INSPECTION REPORT **STATUS : CREATED**

Inspection Report No. **INS-REP-B18-06-2019-000021** Inspection Request No. **INS-REQ-B18-06-2019-000021**

Start Date/Time 20-06-2019 12:37:37 End Date/Time

Actual Inspection Start * Actual Inspection End Date *

Date and Time and Time

Gross Weight 1,000.000000 Net Weight 800.000000

Sample Request Reference No. DEC-IMP-B18-06-2019-000037

Remarks

INSPECTION INSTRUCTION LIST

No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	IMP01	PHYSICAL INSPECTION FOR NORMAL IMP	RMCD	Royal Malaysian Customs Department	View Instruction Steps

Page 1 Of 1 Total 1 Item(s) Items per list 5

Save **Submit** **Back**

The **VIEW INSTRUCTION STEPS** form appears. Select the **Findings** from the drop-down list and enter remarks. Click  to save the selection and click  to navigate back to the **INSPECTION REPORT** form.

VIEW INSTRUCTION STEPS

Inspection Instruction Code: Inspection Instruction Title:

INSTRUCTION STEPS LIST

No.	Instruction Step Code	Instruction Steps	Findings	Remarks
1	IMP0192	PLEASE UPLOAD PICTURE	<input type="text" value="NIL FINDING"/>	<input type="text"/>
2	IMP0191	PLEASE SUBMIT CATALOG/BROCHURE/MANUAL	<input type="text" value="NIL FINDING"/>	<input type="text"/>
3	IMP0190	PLEASE SUBMIT GOODS SAMPLE	<input type="text" value="NIL FINDING"/>	<input type="text"/>
4	IMP0189	CHECK AND VERIFY GOODS CONDITION (NEW/USED)	<input type="text" value="NIL FINDING"/>	<input type="text"/>
5	IMP0188	CHECK AND VERIFY ENGINE NO.	<input type="text" value="NIL FINDING"/>	<input type="text"/>
6	IMP0187	CHECK AND VERIFY CHASSIS NO.	<input type="text" value="NIL FINDING"/>	<input type="text"/>
23	IMP0170	CHECK AND VERIFY VEHICLE NO.	<input type="text" value="NIL FINDING"/>	<input type="text"/>
24	IMP0169	CHECK AND VERIFY AWB/MAWB	<input type="text" value="NIL FINDING"/>	<input type="text"/>

    Page Of 1 Total 24 Item(s)   Items per list

Key in **Actual Inspection Start Date and Time**, as well as **Actual Inspection End Date and Time**, before submitting the report by clicking “**Submit**” button.

INSPECTION REPORT STATUS : **CREATED**

Inspection Report No. **INS-REP-B18-06-2019-000021** Inspection Request No. **INS-REQ-B18-06-2019-000021**

Start Date/Time 20-06-2019 12:37:37 End Date/Time

Actual Inspection Start Date and Time * 20-06-2019 12 41 02 **Actual Inspection End Date and Time** * 20-06-2019 12 42 05

Gross Weight 1,000.000000 Net Weight 800.000000

Sample Request Reference No. DEC-IMP-B18-06-2019-000037

Remarks

INSPECTION INSTRUCTION LIST

No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	IMP01	PHYSICAL INSPECTION FOR NORMAL IMP	RMCD	Royal Malaysian Customs Department	View Instruction Steps

Page 1 Of 1 Total 1 Item(s) Items per list 5

Save **Submit** **Back**

INSPECTION REPORT status now changed to SUBMITTED.

INSPECTION REPORT
STATUS : SUBMITTED

Inspection Report No.	INS-REP-B18-06-2019-000021	Inspection Request No.	INS-REQ-B18-06-2019-000021
Start Date/Time	20-06-2019 12:37:37	End Date/Time	20-06-2019 12:43:19
Actual Inspection Start Date and Time	* 20-06-2019 12 ▾ 41 ▾ 02 ▾	Actual Inspection End Date and Time	* 20-06-2019 12 ▾ 42 ▾ 05 ▾
Gross Weight	1,000.000000	Net Weight	800.000000
Sample Request	<input type="checkbox"/>	Reference No.	DEC-IMP-B18-06-2019-000037
Time Taken for Inspection (hh:mm:ss)	00:01:03		
Remarks			

INSPECTION INSTRUCTION LIST

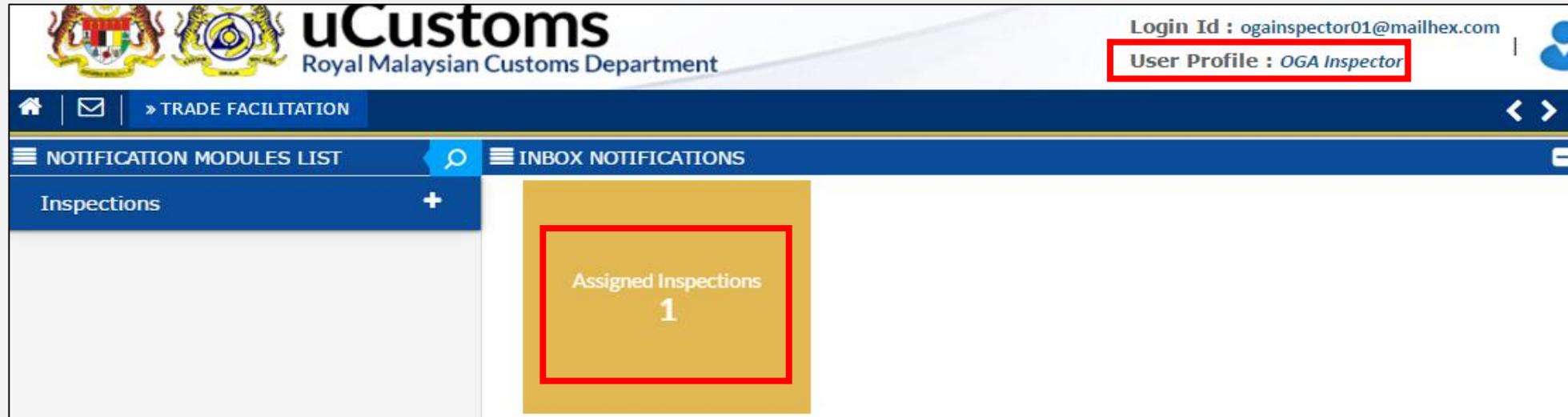
No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	IMP01	PHYSICAL INSPECTION FOR NORMAL IMP	RMCD	Royal Malaysian Customs Department	View Instruction Steps

⏪ < Page 1 Of **1** Total **1** Item(s) > ⏩

Items per list 5 ▾

Print
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Login as **OGA Inspector (MAQIS)**. Go to inbox “**Assigned Inspections**” by clicking at the numbers appears.



The screenshot shows the uCustoms interface for a user logged in as 'OGA Inspector'. The top navigation bar includes the uCustoms logo and the text 'Royal Malaysian Customs Department'. The user's login ID is 'ogainspector01@mailhex.com' and the user profile is 'OGA Inspector'. The main navigation area shows 'TRADE FACILITATION' and 'INBOX NOTIFICATIONS'. The 'INBOX NOTIFICATIONS' section is active, displaying a notification for 'Assigned Inspections 1'.

Click on the **Reference link** of the submitted Inspection Request.

INBOX				
From	Subject	Received Date		Reference
RMCD - Inspections Dept	Inspection request has been assigned	20-06-2019 12:17:42		INS-REQ-B18-06-2019-000021

The **INSPECTION REQUEST INFORMATION** form appears with **IN PROGRESS** status. SIAT members reviewed the Inspection Request based on the items in the **Link Repository**. Once the Inspection Request is viewed by the associated SIAT member, click “**Accept**” button to accept the Inspection Request Information.

INSPECTION REQUEST INFORMATION
STATUS : **IN PROGRESS**

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY	Request Medium	* SYSTEM
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	OGA Inspector	20-06-2019 12:17:42		Assigned	View

« < Page 1 Of 1 Total 1 Item(s) > »

Items per list 5

Accept
Reject
Back

Click at “Create/View Inspection Report” button to start the inspection.

INSPECTION REQUEST INFORMATION
STATUS : **IN PROGRESS**

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	FIONSHE ANAK THOMAS	ogainspector01@mailhex.com	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	OGA Inspector	20-06-2019 12:51:06		Accepted	View

« < Page 1 Of 1 Total 1 Item(s) > »

Items per list 5 ▼

Create/ View Inspection Report
Back

The **INSPECTION REPORT** appear with **CREATED** status. Click at **View Instruction Steps** link to do the inspection.

☰ INSPECTION REPORT
STATUS : **CREATED** ☰

Inspection Report No.	INS-REP-B18-06-2019-000022	Inspection Request No.	INS-REQ-B18-06-2019-000021
Start Date/Time	20-06-2019 12:51:35	End Date/Time	
Actual Inspection Start Date and Time	* <input type="text"/> <input type="button" value="📅"/> <input type="button" value="▼"/> <input type="button" value="▼"/> <input type="button" value="▼"/>	Actual Inspection End Date and Time	* <input type="text"/> <input type="button" value="📅"/> <input type="button" value="▼"/> <input type="button" value="▼"/> <input type="button" value="▼"/>
Gross Weight	1,000.000000	Net Weight	800.000000
Sample Request	<input type="checkbox"/>	Reference No.	DEC-IMP-B18-06-2019-000037
Remarks			

🔍
INSPECTION INSTRUCTION LIST

	No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
<input type="checkbox"/>	1	MAQIS01	PHYS INSP FOR CERT OF CONFORMITY	CBRA	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	View Instruction Steps

⏪
⏩
Page 1 Of 1 Total 1 Item(s)
⏪
⏩

Items per list 5 ▼

Save
Submit
Back

The **VIEW INSTRUCTION STEPS** form appears. Select the **Findings** from the drop-down list and enter remarks. Click  to save the selection and click  to navigate back to the **INSPECTION REPORT** form.

INSTRUCTION STEPS LIST				
No.	Instruction Step Code	Instruction Steps	Findings	Remarks
1	MAQIS01399	CHECK GRADE STANDARD	NIL FINDING ▼	<input type="text"/>
2	MAQIS01398	CHECK AND VERIFY GOODS CONDITION (FROZEN/FRESH)	NIL FINDING ▼	<input type="text"/>
3	MAQIS01397	CHECK AND VERIFY CATALOG/LABEL/PRODUCT SPECIFICATIONS	NIL FINDING ▼	<input type="text"/>
4	MAQIS01396	CHECK AND VERIFY ORIGINAL PACKAGE	NIL FINDING ▼	<input type="text"/>
5	MAQIS01395	CHECK AND VERIFY QUANTITY	NIL FINDING ▼	<input type="text"/>
6	MAQIS01394	CHECK AND VERIFY TYPE OF TRADE	NIL FINDING ▼	<input type="text"/>




<< < | Page 1 | Of **1** Total **6** Item(s) | > >>

Items per list 10 ▼

Key in **Actual Inspection Start Date and Time**, as well as **Actual Inspection End Date and Time**, before submitting the report by clicking “**Submit**” button.

INSPECTION REPORT STATUS : **CREATED**

Inspection Report No. **INS-REP-B18-06-2019-000022** Inspection Request No. **INS-REQ-B18-06-2019-000021**

Start Date/Time **20-06-2019 12:51:35** End Date/Time

Actual Inspection Start Date and Time * 20-06-2019 12 51 06 **Actual Inspection End Date and Time** * 20-06-2019 12 53 00

Gross Weight **1,000.000000** Net Weight **800.000000**

Sample Request Reference No. **DEC-IMP-B18-06-2019-000037**

Remarks

INSPECTION INSTRUCTION LIST

No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	MAQIS01	PHYS INSP FOR CERT OF CONFORMITY	CBRA	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	View Instruction Steps

Page 1 Of 1 Total 1 Item(s) Items per list 5

Save **Submit** **Back**

INSPECTION REPORT status now changed to SUBMITTED.

INSPECTION REPORT
STATUS : SUBMITTED

Inspection Report No.	INS-REP-B18-06-2019-000022	Inspection Request No.	INS-REQ-B18-06-2019-000021
Start Date/Time	20-06-2019 12:51:35	End Date/Time	20-06-2019 12:55:39
Actual Inspection Start Date and Time	* 20-06-2019 <input type="text" value="12"/> <input type="text" value="51"/> <input type="text" value="06"/>	Actual Inspection End Date and Time	* 20-06-2019 <input type="text" value="12"/> <input type="text" value="53"/> <input type="text" value="00"/>
Gross Weight	1,000.000000	Net Weight	800.000000
Sample Request	<input type="checkbox"/>	Reference No.	DEC-IMP-B18-06-2019-000037
Time Taken for Inspection (hh:mm:ss)	00:01:54		
Remarks			

INSPECTION INSTRUCTION LIST

☐	No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
☐	1	MAQIS01	PHYS INSP FOR CERT OF CONFORMITY	CBRA	MALAYSIAN QUARANTINE AND INSPECTION SERVICES (MAQIS)	View Instruction Steps

⏪ ⏩ Page 1 Of **1** Total **1** Item(s) ⏪ ⏩

Items per list 5

Print
Back

Login as **OGA Inspector (FSQD)**. Go to inbox “**Assigned Inspections**” by clicking at the numbers appears.



The screenshot shows the uCustoms dashboard for a user logged in as 'OGA Inspector'. The top navigation bar includes the uCustoms logo and the text 'Royal Malaysian Customs Department'. The user's login ID is 'ogainspector02@mailhex.com' and their profile is 'OGA Inspector'. The main content area is titled 'INBOX NOTIFICATIONS' and shows a notification for 'Assigned Inspections 1'. A red box highlights the number '1'.

Click on the **Reference link** of the submitted Inspection Request.

INBOX			
From	Subject	Received Date	Reference
RMCD - Inspections Dept	Inspection request has been assigned	20-06-2019 12:17:42	INS-REQ-B18-06-2019-000021

The **INSPECTION REQUEST INFORMATION** form appears with **IN PROGRESS** status. SIAT members reviewed the Inspection Request based on the items in the **Link Repository**. Once the Inspection Request is viewed by the associated SIAT member, click “**Accept**” button to accept the Inspection Request Information.

INSPECTION REQUEST INFORMATION
STATUS : IN PROGRESS

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	OGA Inspector	20-06-2019 12:17:42		Assigned	View

« < Page 1 Of 1 Total 1 Item(s) > »
Items per list 5 ▼

Accept
Reject
Back

Click at “Create/View Inspection Report” button to start inspect.

INSPECTION REQUEST INFORMATION
STATUS : **IN PROGRESS**

Inspection Request No.	INS-REQ-B18-06-2019-000021	Request Date/Time	20-06-2019 11:53:57
Reference Document	* DECLARATION ▼	Reference No.	* DEC-IMP-B18-06-2019-000037
Request Source	* ADMISSIBILITY ▼	Request Medium	* SYSTEM ▼
Customs Station	B18 - PELABUHAN BARAT, SELANGOR	Inspection Source	* DECLARATION ▼
Start Date/Time	20-06-2019 11:53:57	End Date/Time	
Appointment Date and Time	20-06-2019 12:05:00		
Reason for Inspection	Request Created Due to Admissibility		
Remarks			

SIAT MEMBERS LIST

No.	Member Name	Login ID	Organization Name	Posting Name	Status Date & Time	Remarks	Status	Report
1	ADRIAN BIN FRANCIS SOON	ogainspector02@mailhex.com	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	OGA Inspector	20-06-2019 12:58:41		Accepted	View

Page 1 Of 1 Total 1 Item(s)
Items per list 5 ▼

Create/ View Inspection Report
Back

The **INSPECTION REPORT** appear with **CREATED** status. Click at **View Instruction Steps** link to do the inspection.

INSPECTION REPORT
STATUS : **CREATED**

Inspection Report No.	INS-REP-B18-06-2019-000023	Inspection Request No.	INS-REQ-B18-06-2019-000021
Start Date/Time	20-06-2019 12:59:07	End Date/Time	
Actual Inspection Start Date and Time	* <input type="text"/> <input type="text"/> <input type="text"/>	Actual Inspection End Date and Time	* <input type="text"/> <input type="text"/> <input type="text"/>
Gross Weight	1,000.000000	Net Weight	800.000000
Sample Request	<input type="checkbox"/>	Reference No.	DEC-IMP-B18-06-2019-000037
Remarks			

INSPECTION INSTRUCTION LIST

	No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
<input type="checkbox"/>	1	FSQMY01	PHYSICAL INSPECTION FOR CONSIGNMENT	CBRA	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	View Instruction Steps

<<
<
Page

1

Of 1 Total 1 Item(s)
>
>>

Items per list 5

Save
Submit
Back

The **VIEW INSTRUCTION STEPS** form appears. Select the **Findings** from the drop-down list and enter remarks. Click  to save the selection and click  to navigate back to the **INSPECTION REPORT** form.

INSTRUCTION STEPS LIST				
No.	Instruction Step Code	Instruction Steps	Findings	Remarks
1	FSQMY01433	INSTRUCTIONS AND VERIFY SEAL IS ACCURATE	NIL FINDING ▼	<input type="text"/>
2	FSQMY01432	CHECK AND VERIFY GOODS CONDITION (NEW/USED)	NIL FINDING ▼	<input type="text"/>
3	FSQMY01431	CHECK AND VERIFY CONTAINER NO.	NIL FINDING ▼	<input type="text"/>

  << < Page 1 Of 1 Total 3 Item(s) > >> Items per list 10 ▼

Key in **Actual Inspection Start Date and Time**, as well as **Actual Inspection End Date and Time**, before submitting the report by clicking “**Submit**” button.

INSPECTION REPORT STATUS : **CREATED**

Inspection Report No. **INS-REP-B18-06-2019-000023** Inspection Request No. **INS-REQ-B18-06-2019-000021**

Start Date/Time **20-06-2019 12:59:07** End Date/Time

Actual Inspection Start Date and Time * ▾ ▾ ▾ Actual Inspection End Date and Time * ▾ ▾ ▾

Gross Weight **1,000.000000** Net Weight **800.000000**

Sample Request Reference No. **DEC-IMP-B18-06-2019-000037**

Remarks

INSPECTION INSTRUCTION LIST

No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	FSQMY01	PHYSICAL INSPECTION FOR CONSIGNMENT	CBRA	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	View Instruction Steps

Page Of **1** Total **1** Item(s) Items per list ▾

INSPECTION REPORT status now changed to **SUBMITTED**.

INSPECTION REPORT
STATUS : **SUBMITTED**

Inspection Report No.	INS-REP-B18-06-2019-000023	Inspection Request No.	INS-REQ-B18-06-2019-000021
Start Date/Time	20-06-2019 12:59:07	End Date/Time	20-06-2019 13:02:50
Actual Inspection Start Date and Time	* 20-06-2019 <input type="text" value="12"/> <input type="text" value="59"/> <input type="text" value="01"/>	Actual Inspection End Date and Time	* 20-06-2019 <input type="text" value="13"/> <input type="text" value="00"/> <input type="text" value="03"/>
Gross Weight	1,000.000000	Net Weight	800.000000
Sample Request	<input type="checkbox"/>	Reference No.	DEC-IMP-B18-06-2019-000037
Time Taken for Inspection (hh:mm:ss)	00:01:02		
Remarks			

INSPECTION INSTRUCTION LIST
[-]

No.	Inspection Instruction Code	Inspection Instruction Title	Inspection Instruction Type	RMCD/CBRA	
1	FSQMY01	PHYSICAL INSPECTION FOR CONSIGNMENT	CBRA	FOOD SAFETY AND QUALITY DIVISION OF THE MINISTRY OF HEALTH	View Instruction Steps

<< < Page 1 Of **1** Total **1** Item(s) > >>

Items per list 5

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Inspection Approval

SIAT Members (OGA Approver)



Login as **OGA Approver (MAQIS)**. Go to inbox “**CBRA Approval Request Created**” by clicking at the numbers appears.



The screenshot shows the uCustoms dashboard for a user logged in as 'OGA Approver'. The top navigation bar includes the uCustoms logo and the text 'Royal Malaysian Customs Department'. The user's login ID is 'ogaapprover01@mailhex.com' and the user profile is 'OGA Approver'. The main navigation menu includes 'SHIP / CARGO', 'TRADE FACILITATION', and 'REGISTRATION'. The 'INBOX NOTIFICATIONS' section is active, showing a notification for 'Declarations' with a count of 19. The notification is highlighted with a red box.

Click on the **Reference link** of the CBRA Approval Request.

INBOX				
From	Subject	Received Date		Reference
TRADE WHEEL SDN.BHD.	CBRA Approval Request Created	20-06-2019 11:53:55	✉	CBRA-REQ-06-2019-000042
TRADE WHEEL SDN.BHD.	CBRA Approval Request Created	20-06-2019 10:35:50	✉	CBRA-REQ-06-2019-000040

CBRA Approval Form appear with **CREATED** status. To approve the inspection by inspector of MAQIS, click **Approve** link in Action column.

CBRA APPROVAL FORM **STATUS : CREATED**

Request No. Declaration Number

Request Date Decision Date

Remarks

TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Created	Approve	Reject	Conditional Approve

Page Of **1** Total **1** Item(s) Items per list

[Request For Inspection](#) [Save](#) [Complete](#) [Back](#)

And then click “Complete”.

CBRA APPROVAL FORM STATUS : **CREATED**

Request No. Declaration Number

Request Date Decision Date

Remarks

TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Approved	Approve	Reject	Conditional Approve

Page Of **1** Total **1** Item(s) Items per list

CBRA APPROVAL FORM status now changed to **COMPLETED**.

CBRA APPROVAL FORM **STATUS : COMPLETED**

Request No. Declaration Number

Request Date Decision Date

Remarks

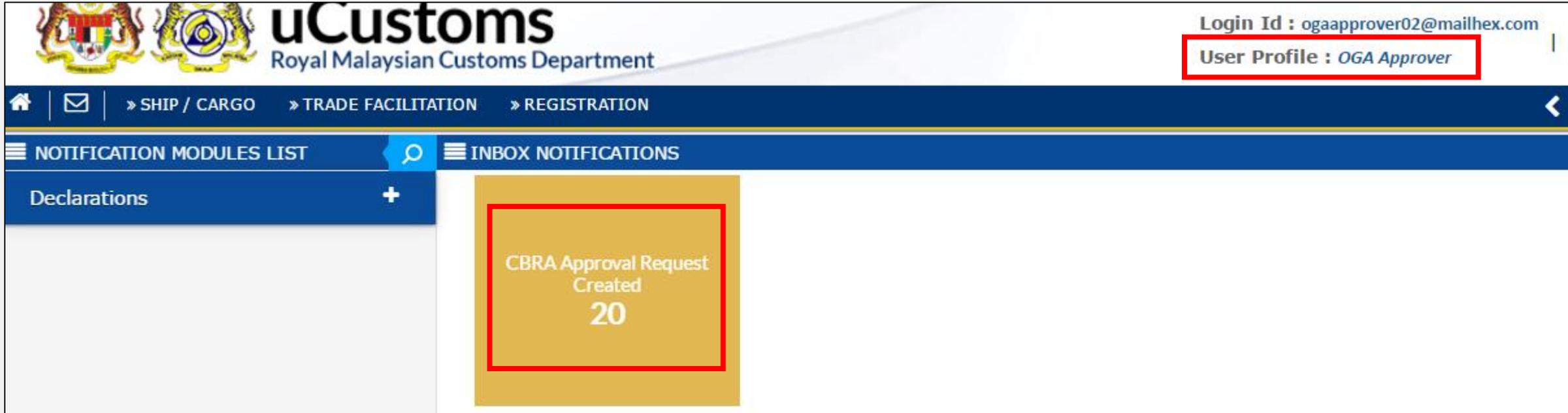
TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Approved	Approve	Reject	Conditional Approve

Page Of **1** Total **1** Item(s) Items per list

[Back](#)

Login as **OGA Approver (FSQD)**. Go to inbox “**CBRA Approval Request Created**” by clicking at the numbers appears.



The screenshot shows the uCustoms interface. At the top right, the user is logged in as 'ogaapprover02@mailhex.com' with a 'User Profile : OGA Approver' highlighted in a red box. The navigation bar includes 'SHIP / CARGO', 'TRADE FACILITATION', and 'REGISTRATION'. The 'INBOX NOTIFICATIONS' section is active, showing a notification for 'Declarations' with a plus sign. A yellow notification card displays 'CBRA Approval Request Created' with the number '20' highlighted in a red box.

Click on the **Reference link** of the CBRA Approval Request.

INBOX				
From	Subject	Received Date		Reference
TRADE WHEEL SDN.BHD.	CBRA Approval Request Created	20-06-2019 11:53:55	✉	CBRA-REQ-06-2019-000041
TRADE WHEEL SDN.BHD.	CBRA Approval Request Created	20-06-2019 10:35:50	✉	CBRA-REQ-06-2019-000039

CBRA APPROVAL FORM appear with **CREATED** status. To approve the inspection by inspector of FSQD, click **Approve** link in Action column.

CBRA APPROVAL FORM **STATUS : CREATED**

Request No. Declaration Number

Request Date Decision Date

Remarks

TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Created	Approve	Reject	Conditional Approve

Page 1 Of 1 Total 1 Item(s) Items per list 5

[Request For Inspection](#) [Save](#) [Complete](#) [Back](#)

And then click “Complete”.

CBRA APPROVAL FORM STATUS : **CREATED**

Request No. Declaration Number

Request Date Decision Date

Remarks

TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Approved	Approve	Reject	Conditional Approve

Page 1 Of 1 Total 1 Item(s) Items per list 5

[Request For Inspection](#) [Save](#) [Complete](#) [Back](#)

CBRA APPROVAL FORM status now changed to COMPLETED.

CBRA APPROVAL FORM **STATUS : COMPLETED**

Request No. Declaration Number

Request Date Decision Date

Remarks

TARIFF LINE DETAILS

No.	Item Line No.	Tariff Line	Description	Quantity	UOM	Status	Action	Action	Action
1	1	0305.49.0000	test	100.000000	KILOGRAM	Approved	Approve	Reject	Conditional Approve

Page 1 Of 1 Total 1 Item(s) Items per list 5

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Inspection now has been completed.

However, assessment required towards this declaration in order to release the goods.

DECLARATION STATUS					
Declaration Number	DEC-IMP-B18-06-2019-000037		Time elapsed since Declaration was created	0 Days 1 Hours 20 Minutes 30 seconds	
Temp. Declaration No.	DEC-TMP-B18-06-2019-000066		Status	In Progress	
Document Review	Created	Submitted	Approved	Returned for Correction	Requested for More Documents
Inspection	Created	Assigned to Inspector	Report Created	Completed	Re-Opened
Assessment	Assessment Required	Open for Assessment	Assessment Completed	Referred for Clarification	Declaration - Confiscated
Goods Release	Partially Released	Fully Released			
Compound	Approved	Compound Offered	Compound Served	Bill Issued	Compound Closed

● Mustard colored boxes indicate the current status of respective declaration process.

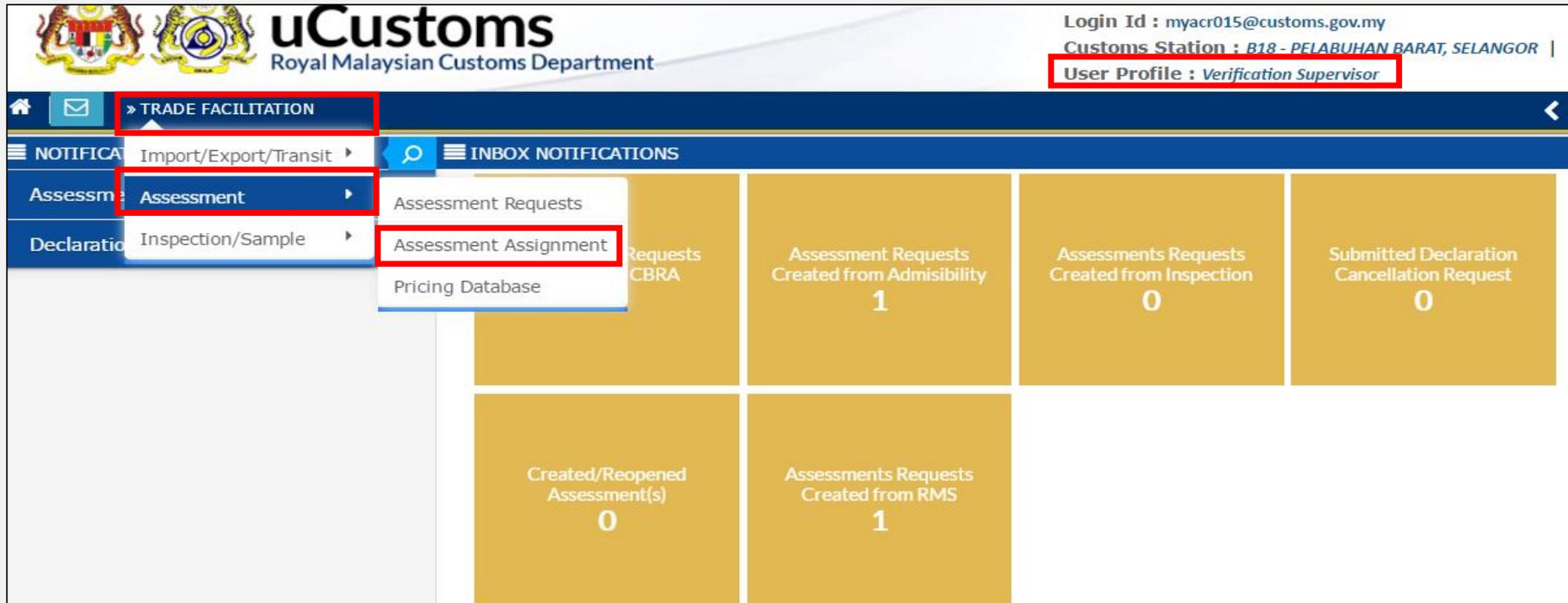
Assessment

RMCD (NCC)



Login as **Verification Supervisor**.

Go to **TRADE FACILITATION** menu → **Assessment** submenu → **Assessment Assignment** submenu.



The screenshot displays the uCustoms web application interface. At the top, the logo and name "uCustoms Royal Malaysian Customs Department" are visible on the left, and the user's login information "Login Id : myacr015@customs.gov.my", "Customs Station : B18 - PELABUHAN BARAT, SELANGOR", and "User Profile : Verification Supervisor" are on the right. The main navigation bar includes "TRADE FACILITATION", "NOTIFICATION", and "INBOX NOTIFICATIONS". A dropdown menu is open under "TRADE FACILITATION", showing "Assessment" and "Inspection/Sample". The "Assessment" submenu is further expanded, highlighting "Assessment Assignment". Below the navigation, a dashboard displays several data cards:

Category	Value
Assessment Requests CBRA	0
Assessment Requests Created from Admissibility	1
Assessments Requests Created from Inspection	0
Submitted Declaration Cancellation Request	0
Created/Reopened Assessment(s)	0
Assessments Requests Created from RMS	1

MONITOR ASSESSMENTS list appear, choose **Assessment Group** and then click “**Search**”.

MONITOR ASSESSMENTS

*

Pending
 Already Assigned

Assessment Request appear in Assessment Allocation List Section, choose respective Declaration No. and browse the officer to be assigned to do the assessment by clicking at browse button

MONITOR ASSESSMENTS

*

Pending
 Already Assigned

ASSESSMENT ALLOCATION LIST

No.	Assessment Request No.	Declaration No.	Declaration Submitted Date	Assessment Request Date	Assigned Date	Assessment From	Assessment Group	Assigned To	Supervisor Remarks	Status
1	AMS-REQ-B18-06-2019-000020	DEC-IMP-B18-06-2019-000037	20-06-2019	20-06-2019		CBRA	HIGH PRIORITY	<div style="border: 2px solid red; display: inline-block; background-color: #0056b3; color: white; padding: 2px 5px;">....</div>		Assessment Required

Choose officer to be assigned by clicking at the officer name link.

SHIFT LIST USER GROUPS						
No.	Officer Name	Customs Station	Department/Division/Branch/Unit	Task Assignment	Task In Progress	Task Completed
1	myacr016	PELABUHAN BARAT, SELANGOR	H22-Customs Div: NCC - All Units	0	0	0
2	myacr017	PELABUHAN BARAT, SELANGOR	H22-Customs Div: NCC - All Units	0	0	0

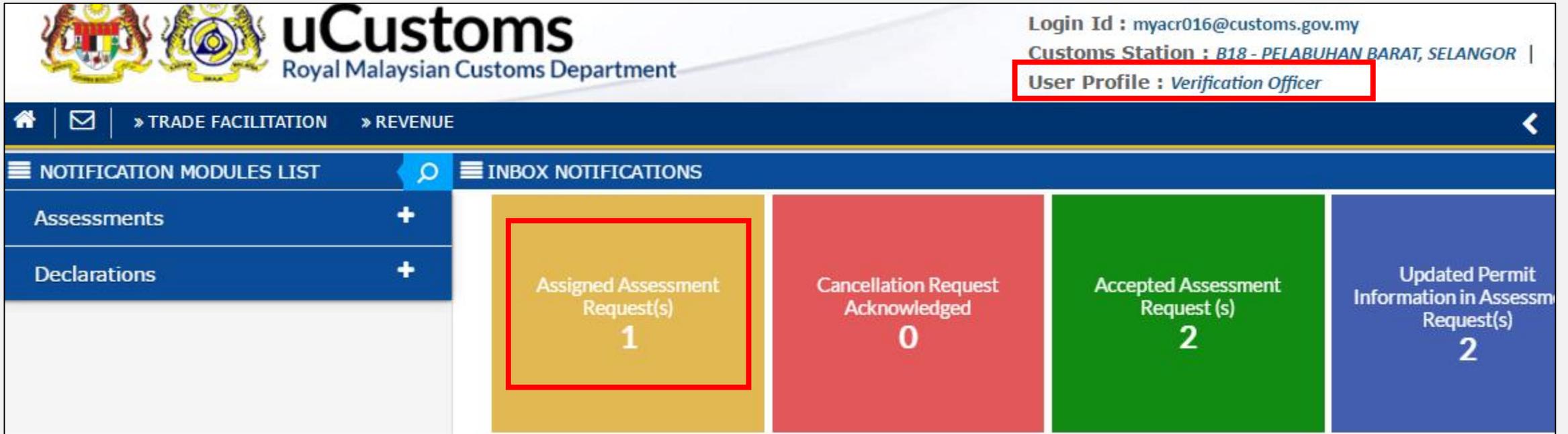
The officer name appear in **Assigned To** column, select the checkbox and then click “**Assign To**” button.

ASSESSMENT ALLOCATION LIST											
<input type="checkbox"/>	No.	Assessment Request No.	Declaration No.	Declaration Submitted Date	Assessment Request Date	Assigned Date	Assessment From	Assessment Group	Assigned To	Supervisor Remarks	Status
<input checked="" type="checkbox"/>	1	AMS-REQ-B18-06-2019-000020	DEC-IMP-B18-06-2019-000037	20-06-2019	20-06-2019		CBRA	HIGH PRIORITY	myacr016	<input type="text"/>	Assessment Required
<input type="checkbox"/>	2	AMS-REQ-B18-05-2019-000011	DEC-IMP-B18-05-2019-000012	11-05-2019	11-05-2019		ADMISSIBILITY	HIGH PRIORITY		<input type="text"/>	Assessment Required

Assign To

Page 1 Of 1 Total 2 Item(s) Items per list 10

Login as **Verification Officer**. Go to inbox “**Assigned Assessment Request**” by clicking at the numbers appears.



The screenshot displays the uCustoms dashboard for a Verification Officer. The header includes the uCustoms logo and the Royal Malaysian Customs Department name. The user's login details are shown as: Login Id : myacr016@customs.gov.my, Customs Station : B18 - PELABUHAN BARAT, SELANGOR, and User Profile : Verification Officer. The main navigation bar contains icons for home, mail, and menu, along with links to TRADE FACILITATION and REVENUE. Below this, there are two main sections: NOTIFICATION MODULES LIST and INBOX NOTIFICATIONS. The INBOX NOTIFICATIONS section features four colored cards representing different notification types and their counts: Assigned Assessment Request(s) (1), Cancellation Request Acknowledged (0), Accepted Assessment Request (s) (2), and Updated Permit Information in Assessment Request(s) (2). The 'Assigned Assessment Request(s)' card is highlighted with a red border.

Notification Module	Count
Assigned Assessment Request(s)	1
Cancellation Request Acknowledged	0
Accepted Assessment Request (s)	2
Updated Permit Information in Assessment Request(s)	2

Click on the “**View/Edit**” of the assigned assessment request with **Opened for Assessment** Status.

ASSESSMENT REQUEST LIST								
No.	Declaration No.	Assessment Request Date	Assigned Date ▼	Assessment Request No.	Assessment Group	Assessment From	Status	View / Edit
1	DEC-IMP-B18-06-2019-000037	20-06-2019	20-06-2019	AMS-REQ-B18-06-2019-000020	HIGH PRIORITY	CBRA	Opened For Assessment	
2	DEC-IMP-B18-05-2019-000033	24-05-2019	24-05-2019	AMS-REQ-B18-05-2019-000019	HIGH PRIORITY	CBRA	Assessment Accepted	
3	DEC-IMP-B18-05-2019-000008	24-05-2019	24-05-2019	AMS-REQ-B18-05-2019-000018	HIGH PRIORITY	CBRA	Assessment Accepted	
4	DEC-IMP-B18-05-2019-000023	15-05-2019	15-05-2019	AMS-REQ-B18-05-2019-000017	HIGH PRIORITY	CBRA	Assessment Accepted	
5	DEC-IMP-B18-05-2019-000021	15-05-2019	15-05-2019	AMS-REQ-B18-05-2019-000016	HIGH PRIORITY	CBRA	Assessment Accepted	

ASSESSMENT REQUEST DETAILS form appear.

In Assessment Items List Section, click on the “View/Edit” to proceed with assessment.

ASSESSMENT REQUEST DETAILS
STATUS : OPENED FOR ASSESSMENT

Assessment Request No.	AMS-REQ-B18-06-2019-000020	Assessment Request Date	20-06-2019
Declaration No.	DEC-IMP-B18-06-2019-000037	Assessment Group	* HIGH PRIORITY
Assessment From	CBRA	Path / Channel	Green
Assessment For	* ITEM		
Supervisor Remarks			
Remarks			

ASSESSMENT ITEMS LIST

No.	E	P	F	Invoice No.	Item Sr. No.	Item HS Code	Quantity	Unit Value (RM)	Declared Value	Assessed Values	Country of Origin	Status	Approval Type	Action			View / Edit
1	N	Y	N	INV-IMP-B18-06-2019-0000000041	1	0305.49.0000	100.000000	14.37	1,436.95	1,436.95	AUSTRALIA	Opened For Assessment		Add New Item	Accept Declared Value	Complete Assessment	

Items per list 5

Save Refer To Verification Supervisor Create / Reopen Inspection Recalculate Duty Refer For Contravention Back

Verification officer can correct any data by key in at **Assessed Value** column in the **Item Assessment Sheet**. Then, click **“Complete”** button to proceed, and then click **“Back”**.

ITEM ASSESSMENT SHEET		STATUS : OPENED FOR ASSESSMENT	
Declared Values		Assessed Values	
Invoice No.	INV-IMP-B18-06-2019-0000000041	* INV-IMP-B18-06-2019-0000000041	
Item Sr. No.	1	1	
Country of Origin	AUSTRALIA	* AUSTRALIA	
Trade Agreement (FTA)		Search... <i>i</i>	
Reference Number <i>i</i>		Search...	
<input type="checkbox"/> I hereby agree that the goods release with Most Favoured Nation (MFN) Rate pending submission of PCO			
Item HS Code	0305.49.0000 <i>i</i>	* 0305.49.0000 <i>i</i>	
Description	--Other <i>i</i>	* --Other <i>i</i>	
Item Description	test	* test	
Quantity	100.000000 (In KILOGRAM)	* 100.000000 (In KILOGRAM)	
Quantity	(In UOM2)	(In UOM2)	
Quantity	(In UOM3)	(In UOM3)	
Gross Weight	1,000.000000 (In KG)	* 1,000.000000 (In KG)	
Net Weight	800.000000 (In KG)	* 800.000000 (In KG)	
Unit Value (RM)	14.37 RM (In KILOGRAM)	* 14.37 RM (In KILOGRAM)	
Item Value (RM)	1,436.95 RM	* 1,436.95 RM	
Volume			

Add Item Save Complete Detain Item Back

Verification officer can click “**Recalculate Duty**” button, to get the new figure after the assessment has been done.

ASSESSMENT REQUEST DETAILS
STATUS : OPENED FOR ASSESSMENT

Assessment Request No.	AMS-REQ-B18-06-2019-000020	Assessment Request Date	20-06-2019
Declaration No.	DEC-IMP-B18-06-2019-000037	Assessment Group	* HIGH PRIORITY
Assessment From	CBRA	Path / Channel	Green
Assessment For	* ITEM		
Supervisor Remarks			
Remarks			

ASSESSMENT ITEMS LIST

No.	E	P	F	Invoice No.	Item Sr. No.	Item HS Code	Quantity	Unit Value (RM)	Declared Value	Assessed Values	Country of Origin	Status	Approval Type	Action	View / Edit
1	N	Y	N	INV-IMP-B18-06-2019-0000000041	1	0305.49.0000	100.000000	14.37	1,436.95	1,436.95	AUSTRALIA	Assessed Items Completed		Add New Item	

Page 1 Of 1 Total 1 Item(s)

Items per list 5

Save Refer To Verification Supervisor Create / Reopen Inspection Recalculate Duty Refer For Contravention Back

Duty Details section will appear at the top of **Assessment Items List**, now officer can click “**Assessment Completed**” button to proceed.

DUTY DETAILS

Total Duty	RM	177.47
Total Exempted Amount	RM	0.00
Total Payable	RM	177.47
Total Surety	RM	0.00

ASSESSMENT ITEMS LIST

<input type="checkbox"/>	No.	E	P	F	Invoice No.	Item Sr. No.	Item HS Code	Quantity	Unit Value (RM)	Declared Value	Assessed Values	Country of Origin	Status	Approval Type	View / Edit
<input type="checkbox"/>	1	N	Y	N	INV-IMP-B18-06-2019-0000000041	1	0305.49.0000	100.000000	14.37	1,436.95	1,436.95	AUSTRALIA	Assessed Items Completed		

Page 1 Of 1 Total 1 Item(s)

Items per list 5

Recal **Assessment completed** Print preview Back

Status of **Assessment Request List** now changed to **Assessment Completed**.

Trader now need to accept the assessment in order to changed to status to **Assessment Accepted**.

ASSESSMENT REQUEST LIST								
No.	Declaration No.	Assessment Request Date	Assigned Date	Assessment Request No.	Assessment Group	Assessment From	Status	View / Edit
1	DEC-IMP-B18-06-2019-000037	20-06-2019	20-06-2019	AMS-REQ-B18-06-2019-000020	HIGH PRIORITY	CBRA	Assessment Completed	
2	DEC-IMP-B18-05-2019-000033	24-05-2019	24-05-2019	AMS-REQ-B18-05-2019-000019	HIGH PRIORITY	CBRA	Assessment Accepted	
3	DEC-IMP-B18-05-2019-000008	24-05-2019	24-05-2019	AMS-REQ-B18-05-2019-000018	HIGH PRIORITY	CBRA	Assessment Accepted	

Completed Assessment Request

Trader



Login as **Trader**. Go to inbox “**Completed Assessment Request**” by clicking at the numbers appears.



The screenshot displays the uCustoms Royal Malaysian Customs Department interface. The top navigation bar includes a search icon, a menu icon, and the text "INBOX NOTIFICATIONS". Below this, a table of notification modules is shown. The "Completed Assessment Request(s)" notification is highlighted with a red border.

Notification Module	Count
Assessments	0
Cargo	2
Declarations	3
Inspections	1
Registration	0
Resource Planning	0
Completed Assessment Request(s)	1
Approved Appointments	2
Acknowledged New Business Association Requests	1
Permit Required Assessment Request(s)	0

Click on the **Reference link** of the Assessment Request.

☰ INBOX					☐
From	Subject	Received Date		Reference	
RMCD - H22-Customs Div: NCC - All Units	Assessment Request for this Declaration Number :DEC-IMP-B18-06-2019-000037 has been Completed	20-06-2019 13:35:02	✉	AMS-REQ-B18-06-2019-000020	

ASSESSMENT REQUEST DETAILS status now appear as **ASSESSMENT COMPLETED**.
Click “Accept” button to accept the assessment.

ASSESSMENT REQUEST DETAILS
STATUS : ASSESSMENT COMPLETED

Assessment Request No. **AMS-REQ-B18-06-2019-000020** Assessment Request Date

Declaration No.

Assessment For *

Remarks

DUTY DETAILS

Total Duty RM 177.47

Total Exempted Amount RM 0.00

Total Payable RM 177.47

Total Surety RM 0.00

ASSESSMENT ITEMS LIST

No.	E	P	F	Invoice No.	Item Sr. No.	Item HS Code	Quantity	Unit Value (RM)	Declared Value	Assessed Values	Country of Origin	Status	Approval Type	View / E
<input type="checkbox"/>	1	N	Y	N	INV-IMP-B18-06-2019-0000000041	1	0305.49.0000	100.000000	14.37	1,436.95	1,436.95	AUSTRALIA	Assessed Items Completed	

<< < Page Of **1** Total **1** Item(s) > >>

Items per list

Accept
Refer For Clarification
Print preview
Back

Status now changed to **ASSESSMENT ACCEPTED**.

ASSESSMENT REQUEST DETAILS STATUS : ASSESSMENT ACCEPTED

Assessment Request No. **AMS-REQ-B18-06-2019-000020** Assessment Request Date 20-06-2019

Declaration No. DEC-IMP-B18-06-2019-000037

Assessment For * ITEM

Remarks

DUTY DETAILS

Total Duty RM 177.47

Total Exempted Amount RM 0.00

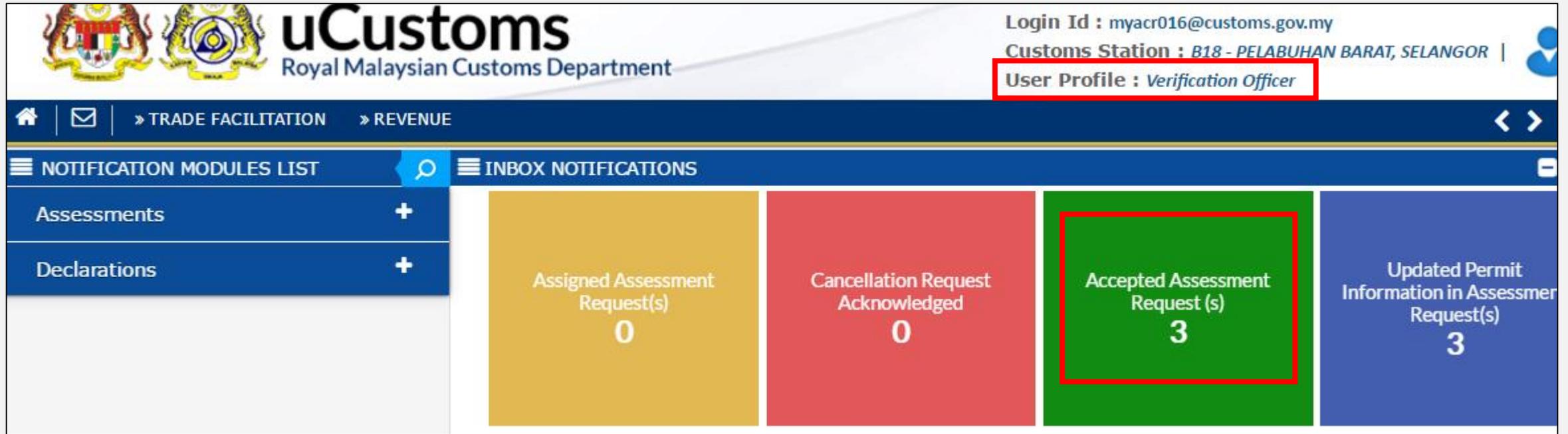
Total Payable RM 177.47

Total Surety RM 0.00

ASSESSMENT ITEMS LIST

No.	E	P	F	Invoice No.	Item Sr. No.	Item HS Code	Quantity	Unit Value (RM)	Declared Value	Assessed Values	Country of Origin	Status	Approval Type	View / Edit
1	N	Y	N	INV-IMP-B18-06-2019-000000041	1	0305.49.0000	100.000000	14.37	1,436.95	1,436.95	AUSTRALIA	Assessed Items Completed		

Login as **Verification Officer**. Go to inbox “**Accepted Assessment Request**” by clicking at the numbers appears.



The screenshot shows the uCustoms dashboard for a Verification Officer. The user profile is highlighted in red, showing the email myacr016@customs.gov.my and the station B18 - PELABUHAN BARAT, SELANGOR. The dashboard includes navigation for Trade Facilitation and Revenue, and a list of notification modules. The 'INBOX NOTIFICATIONS' section displays four categories: Assigned Assessment Request(s) (0), Cancellation Request Acknowledged (0), Accepted Assessment Request (s) (3), and Updated Permit Information in Assessment Request(s) (3). The 'Accepted Assessment Request (s)' category is highlighted with a red box.

Click on the **Reference link** of the Assessment Request.

INBOX				
From	Subject	Received Date		Reference
TRADE WHEEL SDN.BHD.	Assessment Request for this Declaration Number : DEC-IMP-B18-06-2019-000037 has Been Accepted	20-06-2019 13:40:25		AMS-REQ-B18-06-2019-000020
TANJUNG TRADERS SDN. BHD.	Assessment Request for this Declaration Number : DEC-IMP-B18-05-2019-000033 has Been Accepted	24-05-2019 13:15:42		AMS-REQ-B18-05-2019-000019

ASSESSMENT REQUEST LIST now appear with **Assessment Accepted** status.

ASSESSMENT REQUEST LIST								
No.	Declaration No.	Assessment Request Date	Assigned Date	Assessment Request No.	Assessment Group	Assessment From	Status	View / Edit
1	DEC-IMP-B18-06-2019-000037	20-06-2019	20-06-2019	AMS-REQ-B18-06-2019-000020	HIGH PRIORITY	CBRA	Assessment Accepted	
2	DEC-IMP-B18-05-2019-000033	24-05-2019	24-05-2019	AMS-REQ-B18-05-2019-000019	HIGH PRIORITY	CBRA	Assessment Accepted	

Now trader can proceed with payment to release the goods, since Inspection and Assessment has been completed.

DECLARATION STATUS					
Declaration Number	DEC-IMP-B18-06-2019-000037		Time elapsed since Declaration was created	0 Days 1 Hours 59 Minutes 1 seconds	
Temp. Declaration No.	DEC-TMP-B18-06-2019-000066		Status	Approved	
Document Review	Created	Submitted	Approved	Returned for Correction	Requested for More Documents
Inspection	Created	Assigned to Inspector	Report Created	Completed	Re-Opened
Assessment	Assessment Required	Open for Assessment	Assessment Completed	Referred for Clarification	Declaration - Confiscated
Payment	Created	Collected			
Goods Release	Partially Released	Fully Released			
Compound	Approved	Compound Offered	Compound Served	Bill Issued	Compound Closed

 Mustard colored boxes indicate the current status of respective declaration process.

THANK YOU

